

ONE SOUTH BROAD

DISABLED PERSONNEL

As part of the Building's Fire Safety Program, we maintain a list of disabled persons, (such as pregnancy, heart conditions, wheelchairs, etc.), and the floors on which they are located.

In the event that evacuation is necessary, this list will be helpful to the Philadelphia Fire Department and the Building Personnel in determining how to proceed with evacuation of disabled people.

To keep our files current, we request that all tenants complete the attached form listing employees who may be disabled, and return it to the Building Management Office on a quarterly basis.

Your cooperation in this matter is greatly appreciated.

ONE SOUTH BROAD

DISABLED PERSONNEL

Tenant: _____

Suite #: _____

Tenant Contact: _____

Telephone #: _____

Date: _____

THE FOLLOWING EMPLOYEES ARE DISABLED OR UNABLE TO TRAVEL UP OR DOWN TWO (2) FLIGHTS OF STAIRS OR THOSE WHO WOULD IMPEDE THE PROGRESS OF OTHERS IN THE FIRE TOWER.

NAME	FLOOR
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____

PLEASE MAKE A COPY OF THIS FORM, COMPLETE THE INFORMATION AND RETURN IT TO THE BUILDING MANAGEMENT OFFICE. PLEASE FURNISH THE BUILDING MANAGEMENT OFFICE WITH AN UPDATE FORM QUARTERLY, OR MORE OFTEN, AS CHANGES DICTATE.